

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4—RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting May 9, 2017

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 16, 2016
- Published in the Howell Times on December 24, 2016
- Filed written notice with the Township Clerk on December 14, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Bommer, Stalling, and Acampora all in attendance. Chairman Scarlato was not in attendance.

It was noted that there were zero (0) members of the public in attendance.

Administering the Oath of Office: None

The Clerk reported that the regular workshop Meeting Minutes of April 10, 2017 were posted on the Fire Company Bulletin Board outside the meeting room at the fire house. The Clerk then read the minutes from the regular business meeting on April 11, 2017.

A motion to approve both minutes was made by Commissioner Stalling and seconded by Commissioner Bommer. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment:

Bills	Amount
esi	\$ 1,989.00
Taylor oil	\$ 577.33
ul testing	\$ 4,023.05
app bid notice	\$ 101.00

common cents ems supply	\$ 842.43
fail safe	\$ 2,334.20
njawc hydrants	\$ 2,615.80
Verizon	\$ 217.95
Salvatore Scarlato	\$ 200.00
Gregory Scarlato	\$ 170.71
liberty mutual	\$ 10,211.00
alpine software	\$ 5,075.62
cit	\$ 97.00
netlink web services	\$ 398.00
liberty mutual	\$ 3,828.94
Total bills	\$ 32,682.03

A motion was made by Commissioner Acampora and seconded by Commissioner Stalling to pay the bills. A roll call vote was taken with the following results:

- Bailey – Yes
- Bommer – Yes
- Stalling – Yes
- Acampora – Yes

The motion passed unanimously 4-0.

COMMUNICATIONS

Sent

VFIS Injury claim for fire fighter Sal Scarlato
Class A uniform letter – Austin Higgins

Received

Sendzik & Sendzik: Notice of Bidders –HVAC project
VFIS Insurance claim form and payment in the amount of \$4,029.04 for damage to Engine 480 bumper
Valic Request for Distribution – Fire fighter Jerome
Bids for HVA project – 7 bids received out of 12 packages that were picked up

COMMITTEES

Executive Board

Meeting on 4/27/17 attended by Commissioners Scarlato and Bommer.
Radio equipment was discussed. Commissioners should budget approximately \$25,000 in their 2018 budgets for the full replacement of all antenna equipment throughout town. The town is participating in the Ready, Set, Go program with the State Forest Fire service.

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The next meeting will be on 5/25/17.
Next Joint board meeting is 6/1/17 at Station 19-3.

Chief's Report

All reports were submitted by Chief Eadicicco.

The Chief stated that he is still having problems with the Red Alert program and he has not been receiving much assistance from them towards correcting the issues. He suggested that no further payments be made until all issues have been resolved.

Station shorts have been ordered for all fire fighters based on the sizes that were taken for the station pants.

Turnout gear and ropes have been ordered.

Chief Engineer

The damaged bumper on Engine 480 will be fixed by Defender Emergency Equipment. The battery switches on 486 need to be replaced.

Purchaser

The Chief stated that the radio in Engine 480 is still having issues. He will contact the technician from Allcom Technologies to see if they can come out and take a look at the radio.

The battery for Captain Romano's radio has been ordered and will be in within a week. Firefighting helmets have been received.

The Chief will be sizing all fire fighters in order to place the order the extrication gloves. Additional EMS bags need to be ordered.

The portable radios have been received and the charging banks need to be installed in the apparatus.

Two (2) additional black firefighting helmets need to be ordered (\$361.60 each)

The Chief has scheduled a training class at the Middlesex Fire Academy and it will cost \$900. He is also requesting \$400 for material to build additional training props.

A motion was made by Commissioner Stalling and seconded by Commissioner Bailey to approve the \$900 for the Middlesex Fire Academy and \$723.30 for two (2) firefighting helmets. Motion passed unanimously by the Board. Additional discussing will be held pertaining to the material for the training props.

Prices will be obtained by the Chief Engineer for the proper installing and testing of the new Oxygen fill station received from Brick Twp.

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The Chief stated that the SCBA bottles need to be hydrostatic tested this year. He will obtain prices from Mid-Atlantic and Fire Fighter One.

OLD BUSINESS:

Commissioner Bommer stated that we received seven (7) bid packages for the replacement of the HVAC system.

A motion was made by Commissioner Stalling and seconded by Commissioner Bailey to award the bid based on the review of the bids by our attorney and the Board. Motion passed unanimously by the Board.

Annual fire fighter physicals are scheduled for 9am on Saturday (5/13/17).

Holmatro service has been performed on all extrication tools and all equipment has been certified, including the reel in the bumper on Engine 480.

NEW BUSINESS:

One of the repeaters and radio equipment was recently damaged at police headquarters causing Howell Fire 2 to be out of service. It is believed that the damage was caused by a lightning strike from a recent storm. The damage has been estimated at \$15,000.00. The fire bureau has filed an insurance claim via the town, as the equipment is located at a township owned facility. We are awaiting the outcome of the claim.

A motion was made by Commissioner Stalling and seconded by Commissioner Bailey to approve the LOSAP distribution request from fire fighter Jerome. Clerk Acampora has reviewed the request and stated that fire fighter Jerome meets the criteria in order to withdraw his funds. The motion passed unanimously by the Board.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: None

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TREASURER'S REPORT: Treasurer Stalling reported the following balances for the for the Board's accounts:

CHECKING ACCOUNT

OPENING BALANCE	\$ 16,189.67
INTEREST	\$ 2.90
TRANSFER	<u>\$ 35,000.00</u>
SUB-TOTAL	\$ 51,192.57
NJ – PERS TEPS Payment	\$
SERVICE CHARGE	\$
BILLS PAID	<u>\$ 32,682.03</u>
CLOSING BALANCE	\$ 18,510.54

SAVINGS ACCOUNT

OPENING BALANCE	\$1,822,013.73
Deposit (insurance check)	\$ 4,029.04
INTEREST	<u>\$ 219.76</u>
SUB-TOTAL	\$1,826,262.44
TRANSFER TO PAYROLL	\$
TRANSFER TO CHECKING	<u>\$ 35,000.00</u>
CLOSING BALANCE	\$1,791,262.44

PAYROLL ACCOUNT

OPENING BALANCE	\$ 9,520.77
TRANSFER	\$15,000.00
INTEREST	<u>\$ 1.45</u>
SUB-TOTAL	\$24,522.22
PAYROLL	\$
FEES	\$
CLOSING BALANCE	<u>\$ 24,522.22</u>

The Treasurer's report was accepted on a motion by Commissioner Bommer and seconded by Commissioner Acampora, and passed unanimously by the Board.

PUBLIC COMMENT: There was seven (7) member of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.

EXECUTIVE SESSION: There was no Executive Session.

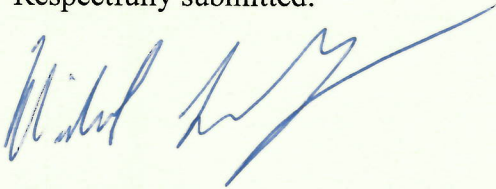
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ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Stalling and seconded by Commissioner Bailey to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:43 hours.

Respectfully submitted:



Michael L. Acampora
Clerk of the Board